

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS MEETING

January 20, 2022

Meeting called to order at 6:20 PM by Doug Ozvath.

Executive Session was held from 5:00 P.M. until 6:20 PM to discuss personnel and litigation.

	Present	Absent
<u>Roll Call</u>		
Lawrence Wulf	X	_____
Kevin Johnson	X	_____
Donald Nevills	X	_____
John Vitullo	X	_____
Doug Ozvath	X	_____

Administration/Professional

- Ryan Potts, Superintendent
- Jim Hannan, P.E., Finance Director
- John Mowry, KLH Engineers

Citizens Comments:

Susan Vigliotti had some questions of the Board relative to volunteering performed by the members of the CMA Board in the community.

Mayor Richard Lattanzi has some questions of staff that included what field was the Finance Director's college degree in, water shut off procedure, cold weather shut offs. He wanted to know if it was permissible for him to get a copy of the bills.

Don Nevills moved, and John Vitullo seconded the motion to approve the minutes from the December 16, 2021, Board Meeting. The motion carried 5-0.

Don Nevills moved, and Kevin Johnson seconded the motion to approve the minutes from the January 4, 2022, Board Reorganization Meeting. The motion carried 5-0.

John Vitullo moved, and Don Nevills seconded the motion to approve the paying of the bills from December 16, 2021, to January 19, 2022. The motion carried 5-0.

John Vitullo moved, and Kevin Johnson seconded the motion to approve the Year-to-Date Income Statements for Treatment and Collections. The motion carried 5-0.

Don Nevills moved, and Kevin Johnson seconded the motion to approve Collection System Billing Summary. The motion carried 5-0.

Don Nevills moved, and Kevin Johnson seconded the motion to approve the agreement with Eaton Corporation to provide a five-year maintenance contract for the electrical switchgear in accordance with their proposal dated 11.22.2021 for the total price of \$85,923. The motion carried 5-0.

John Vitullo moved, and Kevin Johnson seconded the motion to award the contract for Commercial insurance for a term beginning 2/1/2022 through 1/31/2023 to Liberty Mutual Insurance Company in the amount of \$102,861. Proposals were also solicited from Travelers Insurance (incumbent at Proposal cost of \$107,983.00 and Penn National Insurance who chose to not provide a proposal). The motion carried 5-0.

John Vitullo moved, and Kevin Johnson seconded the motion to approve the request submitted by John Mowry of KLH Engineers for Requisition #369-B in the amount of \$3,341.12. The motion carried 5-0.

By unanimous consent the following items were removed from the agenda:

- The motion to draft as letter to each of the CMA contributing community's Mayor or their designee, an invitation from this date on to attend all CMA Meetings not including executive sessions. (Motion requested by Mr. Johnson)
- The motion to discuss and vote on the structure and board positions of the CMA. (Motion requested by Mr. Nevills)
- The motion to discuss and vote on protocols and procedures for the selection of a permanent solicitor. (Motion requested by Mr. Vitullo)
- The motion to have staff prepare a letter to the PA DEP, Allegheny County Health Department, and the Phase II Construction Committee notifying them that the CMA will not be in compliance with the Long-Term Control Plan mandated by the DEP and the settlement agreement with the communities serviced by the CMA. (Motion requested by Mr. Ozvath)

By at the request of Kevin Johnson and by unanimous consent the following motion was tabled:

The motion to approve an increase in the pay of the management team of 1% each.

John Vitullo moved, and Kevin Johnson seconded the motion to adjourn at 7:18PM. The motion carried 5-0.


SECRETARY

CLAIRTON MUNICIPAL AUTHORITY

BOARD OF DIRECTORS

Regular Monthly Meeting

Thursday January 20, 2022

5:00 P.M.

AGENDA

Roll Call and Pledge of Allegiance

Comments from the Public

1. Approval of Minutes
 - a. Motion to approve the minutes from the Regular Board Meeting of December 16, 2021.
 - b. Motion to approve the minutes from the Reorganization Meeting of January 4, 2022.
2. Motion to approve the bills
3. Motion to approve the Year-to-Date Income Statements for both Treatment and Collection.
4. Motion to approve Collection System Billing Summary.
5. Finance Report
6. Collection & Operation Report
 - a. Motion to approve the agreement with Eaton Corporation to provide a five-year maintenance contract for the electrical switchgear in accordance with their proposal dated 11.22.2021 for the total price of \$85,923.
 - b. Motion to award the contract for Commercial insurance for a term beginning 2/1/2022 through 1/31/2023 to Liberty Mutual Insurance Company in the amount of \$102,861. Proposals were also solicited from Travelers Insurance (incumbent at Proposal cost of \$107,983.00 and Penn National Insurance who chose to not provide a proposal).
7. Engineer's Report
 - a. Approval of request submitted by John Mowry of KLH, for Requisition #369B in the amount of \$3,341.12.
8. Solicitor's Report
9. New Business
 - a. Motion to draft as letter to each of the CMA contributing community's Mayor or their designee, an invitation from this date on to attend all CMA Meetings not including executive sessions. (Motion requested by Mr. Johnson)
 - b. Motion to discuss and vote on the structure and board positions of the CMA. (Motion requested by Mr. Nevills)
 - c. Motion to discuss and vote on protocols and procedures for the selection of a permanent solicitor. (Motion requested by Mr. Vitullo)
- d. Motion to have staff prepare a letter to the PA DEP, Allegheny County Health Department, and the Phase II Construction Committee notifying them that the CMA will not be in compliance with the Long-Term Control Plan mandated by the DEP and the settlement agreement with the communities serviced by the CMA. (Motion requested by Mr. Ozvath)
10. Old Business

- a. Motion to approve an increase in the pay of the management team of 1% each.

Motion to Adjourn

SECRETARY

CMA
MEETING Check Register
For the Period From Dec 24, 2021 to Jan 19, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
8506	12/31/21	COLUMBIA GAS OF	10310-G	596.89
8507	12/31/21	COMCAST	10310-G	1,538.18
8508	12/31/21	COMCAST BUSINES	10310-G	464.65
8509	12/31/21	COUNTY HAULING	10310-G	21,207.52
8510	12/31/21	DE LAGE LANDEN F	10310-G	110.00
8511	12/31/21	EATON CORPORATI	10310-G	24,826.00
8512	12/31/21	FAGAN SANITARY S	10310-G	551.86
8513	12/31/21	FARNHAM & PFILE	10310-G	27.44
8514	12/31/21	First National Bank	10310-G	3,109.51
8515	12/31/21	FRANK'S SHOES	10310-G	276.98
8516	12/31/21	HACH COMPANY	10310-G	190.86
8517	12/31/21	HENDERSON PEST	10310-G	240.00
8518	12/31/21	KINZUA ENVIRONM	10310-G	136.24
8519	12/31/21	PA AMERICAN WAT	10310-G	3,810.30
8520	12/31/21	PASTORE PLUMBIN	10310-G	1,700.00
8521	12/31/21	PEOPLES NATURAL	10310-G	1,165.37
8522	12/31/21	Pioneer Research	10310-G	716.24
8523	12/31/21	PENNSYLVANIA MU	10310-G	2,400.00
8524	12/31/21	PREMIER SAFETY	10310-G	160.00
8525	12/31/21	PURCHASE POWER	10310-G	29.99
8526	12/31/21	SNYDER BROTHER	10310-G	245.56
8527	12/31/21	VERIZON WIRELES	10310-G	417.04
8528	12/31/21	WILMINGTON TRUS	10310-G	95,078.00
8529	12/31/21	Danielle Zubeck	10310-G	93.27
8530	1/19/22	AIRGAS USA, LLC	10310-G	177.01
8531	1/19/22	AMERICAN WATER	10310-G	720.00
8532	1/19/22	Applied Maintenance	10310-G	1,610.71
8533	1/19/22	BRANDY BRYANT	10310-G	23.00
8534	1/19/22	C. GREGG BOYCE	10310-G	200.00
8535	1/19/22	CINTAS	10310-G	159.34
8536	1/19/22	COMCAST	10310-G	1,003.78
8537	1/19/22	CORY LOTIS	10310-G	50.60

CMA
MEETING Check Register
For the Period From Dec 24, 2021 to Jan 19, 2022

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Check #	Date	Payee	Cash Account	Amount
8538	1/19/22	COUNTY HAULING	10310-G	21,075.46
8539	1/19/22	COX PIPING SUPPL	10310-G	1,265.04
8540	1/19/22	CRAWFORD ELLEN	10310-G	1,905.16
8541	1/19/22	DE LAGE LANDEN F	10310-G	225.50
8542	1/19/22	DRNACH ENVIRON	10310-G	25,489.00
8543	1/19/22	DTI Development	10310-G	3,000.00
8544	1/19/22	DUQUESNE LIGHT	10310-G	842.12
8545	1/19/22	ELIZABETH ELECTR	10310-G	236.59
8546	1/19/22	FAGAN SANITARY S	10310-G	315.72
8547	1/19/22	FAYETTE WASTE L	10310-G	108.50
8548	1/19/22	First National Bank	10310-G	3,109.51
8549	1/19/22	BRIAN FLEMING	10310-G	139.95
8550	1/19/22	FNB Commercial Cre	10310-G	1,585.17
8551	1/19/22	FS SOLUTIONS	10310-G	102.26
8552	1/19/22	HORIZON	10310-G	816.00
8553	1/19/22	IDEXX Laboratories	10310-G	750.00
8554	1/19/22	IEH AUTO PARTS LL	10310-G	182.62
8555	1/19/22	KEYMAX SETTLEME	10310-G	176.54
8556	1/19/22	KIMBALL MIDWEST	10310-G	232.14
8557	1/19/22	KLH ENGINEERS, IN	10310-G	10,481.62
8558	1/19/22	LINK COMPUTER C	10310-G	1,317.69
8559	1/19/22	M & B Window Clean	10310-G	250.00
8560	1/19/22	Matheson Tri-Gas Inc	10310-G	86.33
8561	1/19/22	MEIT	10310-G	26,911.63
8562	1/19/22	MODEL UNIFORMS	10310-G	465.36
8563	1/19/22	MONONGAHELA VA	10310-G	252.00
8564	1/19/22	MyBFFSocial LLC	10310-G	300.00
8565	1/19/22	PA AMERICAN WAT	10310-G	133.95
8566	1/19/22	PA RURAL WATER	10310-G	245.00
8567	1/19/22	PASTORE PLUMBIN	10310-G	2,600.00
8568	1/19/22	PENNSYLVANIA ON	10310-G	61.19
8569	1/19/22	PEOPLES NATURAL	10310-G	1,230.29

CMA
MEETING Check Register
For the Period From Dec 24, 2021 to Jan 19, 2022

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Check #	Date	Payee	Cash Account	Amount
8570	1/19/22	PITNEY BOWES INC	10310-G	195.98
8571	1/19/22	PITTSBURGH POST	10310-G	101.20
8572	1/19/22	PRECISION COPY P	10310-G	876.49
8573	1/19/22	PURCHASE POWER	10310-G	9.99
8574	1/19/22	Quill.com	10310-G	445.98
8575	1/19/22	RONDINELLI, DEBO	10310-G	300.00
8576	1/19/22	SHILOH SERVICE, I	10310-G	989.00
8577	1/19/22	TOTAL SP LLC	10310-G	80.00
8578	1/19/22	United Laboratories	10310-G	459.82
8579	1/19/22	UNIVAR SOLUTION	10310-G	2,765.99
8580	1/19/22	USA BLUE BOOK	10310-G	1,027.36
8581	1/19/22	Web-Makeovers	10310-G	225.00
8582	1/19/22	WEX BANK	10310-G	922.55
Total				<u>277,328.04</u>

CMA
Year to Date Income Statement
WWTP Budget to Actual
For the Twelve Months Ending December 31, 2021
Percent of Year 100.00% (12 months / 12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Clairton Collecti/Debt Service	\$ 1,191,753.96	\$ 1,191,016.00	(737.96)	100.06
Jefferson Hills Debt Service	928,115.88	928,116.00	0.12	100.00
Petersan WWTP Debt Service	800,649.36	800,649.00	(0.36)	100.00
South Park Debt Service	144,325.95	114,319.00	(30,006.95)	126.25
Total Debt Service Revenues	3,064,845.15	3,034,100.00	(30,745.15)	101.01
Clairton Collec/Operation/Main	1,064,048.00	1,078,920.00	14,872.00	98.62
Jefferson Hills Operation/Main	812,096.00	1,071,840.00	259,744.00	75.77
Petersan Operation/Maint	1,608,464.00	1,114,220.00	(494,244.00)	144.36
South Park Operation/Maint	204,216.00	233,720.00	29,504.00	87.38
Total Consumption Revenues	3,688,824.00	3,498,700.00	(190,124.00)	105.43
Other Revenue				
Sludge Acceptance	224,210.45	150,000.00	(74,210.45)	149.47
Miscellaneous Income	0.45	0.00	(0.45)	0.00
Collection Office Rent	0.00	12,000.00	12,000.00	0.00
Interest Income	5,721.33	20,000.00	14,278.67	28.61
Investment Interest	(85,640.00)	30,000.00	115,640.00	(285.47)
Capacity Fees	110,833.00	50,000.00	(60,833.00)	221.67
Total Other Revenues	255,125.23	262,000.00	6,874.77	97.38
Total Revenues	\$ 7,008,794.38	\$ 6,794,800.00	(213,994.38)	103.15
Expenses				
Office Expenses	\$ 12,514.93	\$ 15,400.00	2,885.07	81.27
Treatment Supplies & Chemicals	92,109.84	102,500.00	10,390.16	89.86
Treatment Sludge Disposal	330,448.30	300,000.00	(30,448.30)	110.15
Flow Monitoring Data & Fees	153,384.56	134,480.00	(18,904.56)	114.06
Equipment	52,398.34	380,148.00	327,749.66	13.78
Maintenance & Repair	52,065.11	103,200.00	51,134.89	50.45
Vehicle Expense	10,215.87	9,000.00	(1,215.87)	113.51
Utilities	372,853.45	350,900.00	(21,953.45)	106.26
Wages & Taxes	824,226.63	903,986.00	79,759.37	91.18
Employee Benefits	353,529.21	390,824.00	37,294.79	90.46
Conference & Memberships	9,728.93	26,000.00	16,271.07	37.42
Professional Services	270,110.48	249,900.00	(20,210.48)	108.09
Insurance	80,551.00	57,000.00	(23,551.00)	141.32
Total Operating Expenses	2,614,136.65	3,023,338.00	409,201.35	86.47
Total Debt Payments				
Series B Bond Interest Expense	1,979,100.00	1,979,100.00	0.00	100.00
Series B Bond Principal	1,085,000.00	1,085,000.00	0.00	100.00
Debt Service Coverage - 10%	0.00	306,562.00	306,562.00	0.00
Total Debt Payments	3,064,100.00	3,370,662.00	306,562.00	90.90
Total Expenses	5,678,236.65	6,394,000.00	715,763.35	88.81
Over/Under Budget	\$ 1,330,557.73	\$ 400,800.00	(929,757.73)	331.98

For Management Purposes Only

CMA
Year to Date Income Statement
Collection Budget to Actual
For the Twelve Months Ending December 31, 2021
Percent of Year 100.00% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Revenues				
Residential Flat Rate	\$ 999,294.38	\$ 1,658,400.00	659,105.62	60.26
Commerical Flat Rate	148,113.56	178,000.00	29,886.44	83.21
Alleg Housing Flat Rate	115,200.00	115,200.00	0.00	100.00
School Flat Rate	21,600.00	21,600.00	0.00	100.00
USS Flat Rate	859,800.00	859,800.00	0.00	100.00
Total Debt Service Revenues	2,144,007.94	2,833,000.00	688,992.06	75.68
Total Consumption Revenues	1,222,933.31	1,300,000.00	77,066.69	94.07
Total Consumption Revenues	\$ 1,222,933.31	\$ 1,300,000.00	77,066.69	94.07
CTH Consumption Revenues	\$ 0.00	\$ 0.00	0.00	0.00
CTH Debt Service Revenues	159,600.00	0.00	(159,600.00)	0.00
CTH Penalty and Interest	0.00	0.00	0.00	0.00
Total Century Townhomes	159,600.00	0.00	(159,600.00)	0.00
Other Revenue				
Penalty	130,085.21	120,000.00	(10,085.21)	108.40
Dye Test Fees - Plumber	(2,525.00)	0.00	2,525.00	0.00
Dye Test - Application Fees	5,730.00	3,000.00	(2,730.00)	191.00
Lien Letter Fees	4,455.00	2,500.00	(1,955.00)	178.20
NSF Fees	201.00	300.00	99.00	67.00
Posting Fees -Terminations \$20	65,357.77	45,000.00	(20,357.77)	145.24
Magistrate & Legal Fees	(531.00)	300.00	831.00	(177.00)
Notice Fee - \$15	(300.00)	4,000.00	4,300.00	(7.50)
Interest Income	(0.13)	1,500.00	1,500.13	(0.01)
Capacity Fees	(100.00)	0.00	100.00	0.00
Prior Sewage Fee	5,090.67	500.00	(4,590.67)	1,018.13
Total Other Revenues	207,463.52	177,100.00	(30,363.52)	117.14
Total Revenues	\$ 3,734,004.77	\$ 4,310,100.00	576,095.23	86.63
Expenses				
Office Expenses	\$ 6,514.61	\$ 6,500.00	(14.61)	100.22
Billing Expense	52,443.60	66,000.00	13,556.40	79.46
Collection System Supplies	18,643.96	37,300.00	18,656.04	49.98
Equipment	29,436.69	40,500.00	11,063.31	72.68
Maintenance & Repair	20,112.22	105,000.00	84,887.78	19.15
Vehicle Expense	15,926.20	17,500.00	1,573.80	91.01
Utilities	24,546.05	28,320.00	3,773.95	86.67
Wages & Taxes	329,686.24	309,600.00	(20,086.24)	106.49
Employee Benefits	161,063.61	173,248.00	12,184.39	92.97
Conference & Memberships	2,424.53	16,000.00	13,575.47	15.15
Professional Services	85,092.36	231,500.00	146,407.64	36.76
Insurance	36,453.00	67,000.00	30,547.00	54.41
WWTP Treatment Charges	1,281,492.00	1,191,016.00	(90,476.00)	107.60
Total Operating Expenses	2,063,835.07	2,289,484.00	225,648.93	90.14

Total Debt Payments

For Management Purposes Only

CMA
 Year to Date Income Statement
 Collection Budget to Actual
 For the Twelve Months Ending December 31, 2021
 Percent of Year 100.00% (12 months /12 months)

	Current Year Actual	Current Year Budget	Remaining Amount	Percent Expended
Debt Pmt City of Clairton	407,737.92	407,738.00	0.08	100.00
Debt Pmt (full bond)	528,762.48	528,762.00	(0.48)	100.00
Debt Pmt on Collection System	161,049.76	0.00	(161,049.76)	0.00
Debt Service Coverage - 10%	0.00	52,809.00	52,809.00	0.00
Debt Pmt WWTP Transfers	1,191,753.96	1,191,754.00	0.04	100.00
Total Debt Payments	<u>2,289,304.12</u>	<u>2,181,063.00</u>	<u>(108,241.12)</u>	104.96
Total Expenses	<u>4,353,139.19</u>	<u>4,470,547.00</u>	<u>117,407.81</u>	97.37
Over/Under Budget	<u>\$ (619,134.42)</u>	<u>\$ (160,447.00)</u>	<u>458,687.42</u>	385.88

CMA
Cash Account Monthly Summary
As of: December 31, 2021

	<u>Beginning Balance</u>		<u>Deposits</u>		<u>Disbursements</u>		<u>Ending Balance</u>
Operating Accounts							
10320-T FN-WWTP Depository	6,355,578.13	\$	308,770.34	\$	(589,907.09)	\$	6,074,441.38
10330-C FN-Collection Depository	4,117,336.90		287,860.39		(328,668.27)		4,076,529.02
10311-G FN-Payroll	54,156.87		104,262.57		(113,313.51)		45,105.93
10310-G FN-Disbursements	175,382.19		722,179.66		(759,058.99)		138,502.86
Reserved Accounts							
10331-C FN-Collection City Pmts	495,981.63		33,978.16		(407,737.88)		122,221.91
10322-T FN-OPEB	500,052.41		55.21		0.00		500,107.62
10321-T FN-WWTP Capacity & Capital Im	2,438,194.76		73,083.81		0.00		2,511,278.57
10333-C Collection Capital Improvement	1,216,357.23		0.00		0.00		1,216,357.23
10332-T WWTP Debt Coverage	78,737.27		17.66		0.00		78,754.93
Total FNB Accounts	<u>15,431,777.39</u>	<u>\$</u>	<u>1,530,207.80</u>	<u>\$</u>	<u>(2,198,685.74)</u>	<u>\$</u>	<u>14,763,299.45</u>
Trustee Accounts							
10200-C WF Series A - Construction	3.06	\$	0.00	\$	0.00	\$	3.06
10200-T WF - Series B - Construction	459,439.33		3.83		(3,101.00)		456,342.16
10220-T WF - Debt Service	2,674,875.44		355,107.06		(2,435,568.76)		594,413.74
10221-T WF - Debt Service Reserve	3,537,196.17		0.00		(60,914.09)		3,476,282.08
Total Trustee Accounts	<u>6,671,514.00</u>	<u>\$</u>	<u>355,110.89</u>	<u>\$</u>	<u>(2,499,583.85)</u>	<u>\$</u>	<u>4,527,041.04</u>
Grand Total	<u>22,103,291.39</u>	<u>\$</u>	<u>1,885,318.69</u>	<u>\$</u>	<u>(4,698,269.59)</u>	<u>\$</u>	<u>19,290,340.49</u>

December 2021 Sewer Billing
Sewer Receivables

Service	Description	Collection System Billing Summary						
		Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
ALLF1	Allegheny Housing Flat (Wylie)	8,050.00	0	0	402.5	0	0	0
ALLF2	Allegheny Housing Flat (Reed)	1,550.00	0	0	0	0	0	-3,095.95
CNTRY	Century Town Homes Flat Rate	13,300.00	0	0	660	1,823.37	0	0
COLLE	Metered Sewer Collection	90,560.65	-96.26	0	2,025.45	1,913.81	0	0
COMF	Commercial Sewer Flat Rate	12,743.42	-5.83	0	175.72	74.12	0	8.8
RESF	Residential Sewer Flat Rate	84,553.65	21.7	0	1,678.14	5,603.68	0	0
PRIOR	Prior Balances	0	0	0	0	0.01	0	30
SSRF	School Sewer Flat Rate	1,800.00	0	0	90	0	0	0
USSF	USS Sewer Flat Rate	71,650.00	0	0	0	0	0	0
	Billed Collection Flat usage Charge	16	0	0	0	0	0	0
	Sewer Receivables Totals	284,223.72	-80.39	5,031.81	9,414.99	0	0	38.8

Sewer Direct

Service	Description	Collection System Billing Summary						
		Charges	Adjustments	Penalties	Interest	Discounts	Refunds	Adjusted R Receipts
NSF Fee	NSF Fee	0	25	0	0	0	0	0
POST	Posting Fee - Shut Offs	0	3,437.80	0	0	0	0	-4,240.36
TurnOff	Water Turn Off Fee	0	0	0	0	0	0	-150
TurnOn	Turn On Fee	0	0	0	0	0	0	-150
Meter Reinstall Tap Fee	Meter Reinstall Tap Fee	0	0	0	0	0	0	-100
NOTICE	10-Day Delinquent Notice	0	0	0	0	0	0	-90
Bankruptcy Money off of account	Move money off of account balances	0	0	0	0	0	0	-20,856.00
Dollar Energy Fund Discount	Dollar Energy Fund Discount CMA	-1,784.00	0	0	0	0	0	0
	Sewer Direct Totals	-1,784.00	3,462.80	0	0	0	0	-25,650.76

Sewer Summary

Previous Ending Balance	2,065,243.06
Charges	282,439.72
Adjustments	3,382.41
Penalties	5,031.81
Interest	9,414.99
Discounts	0
Refunds	0
Adjusted Receipts	38.8
Receipts	-261,931.51
Current Balance	2,103,619.28
Total Receipts	-261,892.71

Report of the Finance Director – January 20, 2022

Century Townhomes – A mediation session was held in our offices on July 9, 2021. **Nothing new to report.**

Upstream Communities: We sent out the Maher Duessel report and the calculation indicating the credit amounts to all communities. We have received comments from PCSA on January 11 extolling their interpretation of the Treatment Agreement especially Appendix B to the Treatment Agreement. Checks have been distributed to Jefferson Hills and South Park. PCSA has deducted from our invoice what they believe is owed to them in violation of our Treatment Agreement. We have calculated the refund for the 2018 and 2019 years and have had preliminary discussions with the solicitor on how to proceed. We have submitted the checks for the 2018 and 2019 years. We received a response from Peters Creek and are preparing a response. Since we have completed the 2020 Audit, we have received a final of the Maher Duessel report on the agreed upon procedures for 2020 so we can allocate any overage to the parties of the Treatment Agreement. Payment to the upstream communities were mailed out after the October Board Meeting. **Nothing new to report.**

Delinquent Accounts shutoffs – In December we sent out 229, 10- day delinquent notices, 0 properties were posted for shutoff, and 0 accounts were sent over to the water company for shut off and 0 were shut off.

Low Income Household Water Assistance Program (LIHWAP) – We have signed on with the PA Department of Human Services to be vendors under this federally funded program which can provide up to \$2,500 per customer who have an arrearage in their sewer bills. They must meet certain income levels similarly to that of the \$Energy fund program (Income 1.5 X poverty level). Once approved payments will be made directly to us.

Payment Plans – Due to the coronavirus, per the direction of the Board, the CMA has issued 92 payment plans since 3/29/2021. The total amount owed is \$104,377.29. Of the 92 plans 7 have been paid in full and approximately 30% of the monies owed have been paid, mostly as the initial down payment. Eight (8) more customers have not kept their plan and have been sent over for shutoff. **As of 01/07/2022 we have a total of 36 active payment plans.**

Collections Crew Management and Reporting – The December 2021 report has been sent to you.

\$Energy Fund – In December, the fund processed 5 applications, approved 4.

PennVest – Representatives of CMA, KLH Engineers, Peters Creek Sanitary Authority, Jefferson Hills Borough met with PennVest on June 26, 2019, for a preapplication meeting. Authority and engineer staff have been assembling the PennVest Loan application per the direction of the Board. There was a motion passed in January to proceed with the PennVest funding option. Due to the much higher than expected bids on Phase II PennVest has given the CMA an extension on their financing. We anticipate rebidding the project in the last quarter of 2021. We have submitted additional information to PennVest to change the amount borrowed and change the requirement related to the City of Clairton note. The initial request to PennVest has been denied however the PennVest staff is reconsidering it for consideration. We received the bid results for the second bidding of Phase II. It was discussed via conference call with the Board members and the upstream representatives on December 14, 2021. **We have a progress call with PennVest on January 11, 2022.**

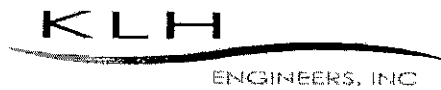
Phase II Bidding – Bids on the Project were opened on December 8, 2021.

Grants - Nothing new to report.

Collection and Operations Report – January 18, 2022

- 5-year preventive maintenance proposal from Eaton for switchgear building. Proposal is attached if you want to look at it.
- Permission to post position for a lab tech/maintenance person
- discuss possible upgrade of pump station monitoring and controls
- In the process of getting 3 bids to replace gate and fence
- KLH was in to look at putting license plate cameras up. We have camera in place that need to be hooked up.
- Collections crew (3 new guys) signed up for NASSCO training
- Cintas will be in to do forklift and fire safety training January 24
- Continuing to work with Duperon and getting the perf screen working properly.

New NPDES is in Effect as of January 1st. We are outsourcing E.coli testing because we are not accredited for that in our lab yet. We will start working on getting that onto our lab scope so that we can do it in house.



CLAIRTON MUNICIPAL AUTHORITY

Consulting Engineer's Report

January 20, 2022

ACTIVE ITEMS

Phase II Upgrade Project

Currently we are working with the Authority, Solicitor, and PennVest to fund the project.

Bids were opened on December 8th.

Headworks and Pump Station HVAC

Equipment is expected in early March.

Golden Gate Phase II

Per the LTCP, Golden Gate unauthorized discharges were to be eliminated by September 1, 2019. Golden Gate Phase I has been completed; Phase II remains. Design is complete. The Phase II project cost is estimated to be \$300,000. The PA Small Water and Sewer Grant application has been denied.

CDBG Year 47

CDBG Year 47 application was accepted. The project scope was reduced to eliminate state roadway concrete work. The total cost of the project is estimated at \$142,000. There is a grant in the amount of 65% of construction cost up to \$95,371, leaving a local share of \$69,000. Bidding documents have been sent to the COG for project advertisement.

CDBG Year 48

Pre-application was submitted to repair five (5) Level 5 defect sewers. Total project cost estimate is \$179,557.85. The requested grant funding is \$104,329.64.

2021 Emergency Repair Contract

Bids were opened on July 13th. There were two bidders on the contract. Plavchak Construction is the apparent low bidder with a time and material total bid of \$1,275.00. The contract has been awarded to Plavchak Construction. The first contract year expires July 31, 2022. There is an option year through July 31, 2023 for a 5% multiplier.

NPDES Permit Renewal

The permit has been issued effective January 1, 2022, LTCP implementation schedule states WWTP Phase 2 construction begins November 30, 2023.

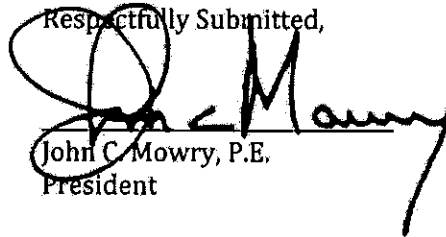
Annual Wasteload Management - Chapter 94

KLH is beginning work on the annual Chapter 94 Report.

Capital Requisition

Requisition 369-B in the amount of \$3,341.12 is presented for Board approval.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "John C. Mowry". The signature is written in a cursive style with a large initial "J" and "M".

John C. Mowry, P.E.
President

CAPITAL IMPROVEMENT FUND
REQUISITION NUMBER 369-B

Date: January 20, 2022

TO: Wells Fargo Bank, National Association, as Trustee (the "Trustee")

E-Mail: Rose.Anne.Camilo@wellsfargo.com
Peter.C.Hosfield@wellsfargo.com

-or-

Fax: 877-775-7570

FROM: Clairton Municipal Authority (the "Borrower")

Account No.: 48117303 (2012B CONSTRUCTION FUND)

Re: Draw From Construction Fund established under the Trust Indenture for the above-referenced bonds dated as of August, 2012 (the "Indenture")

The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on the date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any pervious requisition for the withdrawal of money from the Construction Fund.

Item Number	Payee (Name & Address):	Amount	Purpose of Obligation
1.	KLH Engineers, Inc. 5173 Campbells Run Road Pittsburgh, PA 15205	\$ 3,341.12	WWTP Phase II Upgrades Invoice No. 67533
TOTAL		\$ <u>3,341.12</u>	



Clairton Municipal Authority
1 North State Street
Clairton, PA 15025

Invoice number 67533
Date 12/31/2021

Project 273-124 WWTP PHASE II UPGRADES

Professional Services through December 31, 2021

005 Securing PennVest Funding

	Hours	Rate	Billed Amount
JOHN C. MOWRY	6.00	142.00	852.00
Securing PennVest Funding subtotal			852.00

009 Rebid

Changes requested by Authority staff

	Hours	Rate	Billed Amount
CHELSEA CRAIN	4.50	52.00	234.00
JEFFREY M. MARCINK	9.50	112.00	1,064.00
JOHN C. MOWRY	8.00	142.00	1,136.00
JOLENE GARRETTSON	0.50	52.00	26.00
Reimbursable Expenses			
Rebid subtotal			29.12
			2,489.12

Invoice total 3,341.12

January 20, 2022
Requisition No. 369-B

Account No.: 48117303 2012B CONSTRUCTION FUND

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The Authority hereby directs the Trustee to pay from the Authorities account within the Construction Fund established under the Indenture the following amount to the Payees listed below, and certifies that such obligations in the stated amount have been incurred by the Authority and that each item thereof is a proper part of the Cost of the Capital Addition and has not been paid; that there has not been filed with or served upon the Authority notice of any lien, right to lien or attachment upon, or claim affecting the right to receive payment of any of the moneys payable to any persons named in such requisition; that such requisition contains no items representing payment on account of any retained percentage which the Authority is on date of such certificate entitled to retain; that neither the Authority nor any of its officers or members has received any discount, rebate, commission, fee, proceeds from insurance or other abatement which is not reflected on the requisition in connection with any such expenditures or indebtedness; and that no part of any such item has been included in any previous requisition for the withdrawal of money from the Construction Fund.

CLAIRTON MUNICIPAL AUTHORITY
ALLEGHENY COUNTY, PENNSYLVANIA

By


Secretary, Assistant Secretary

By


Chairman or Vice Chairman

A. CONSULTING ENGINEER'S CERTIFICATE

I, the undersigned, the duly appointed Consulting Engineer for the Clairton Municipal Authority, Allegheny County, Pennsylvania (the "Authority") hereby certify the following:

- (a) I hereby approve the foregoing attached requisition of the Authority;
- (b) The obligation listed to be paid on such requisition was properly incurred;
- (c) The amount requisitioned is due and unpaid;

(d) Insofar as the payment is to be made for work, material, supplies, or equipment, the work has been performed and the material, supplies or equipment have been installed in the project or have been delivered either at the project site or at a proper place for fabrication, and are covered by the Builders' Risk Insurance; and

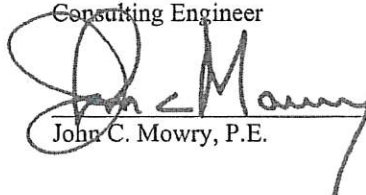
(e) All work, material, supplies and equipment for which payment is to be made are, in the opinion of the undersigned, in accordance with the plans and specifications.

IN WITNESS WHEREOF, I hereunto set my hand hereto this 21 day of October.

KLH ENGINEERS, INC.

Consulting Engineer

(Seal)


John C. Mowry, P.E.